



## Grove Farm Market Vendor Rules

(Effective January 1, 2023)

Welcome to the Grove Farm Market! As a premier farmers’ market on the island, we are proud to showcase locally grown produce, fresh caught fish, Kaua’i-produced goods, and local cuisine! Our goal is to provide an **authentic, cultural, and memorable experience for both local residents and visitors**, while stimulating the local economy! Each of you are a key part of this goal and we are **grateful for your participation**. Since the market is now over two years old, many of the pandemic restrictions are gone, and visitors are back strong, please review and familiarize yourselves with the rules below. These rules were formulated with a lot of input from many of you based on your suggestions and desired changes.

**ALLOWED VENDORS AND PRODUCTS.** Only registered vendors are allowed to sell and display products, and vendors are **only permitted to sell approved items** noted on their application. As an authentic local farmers’ market, **only produce grown on Kaua’i is permitted** to be sold. Produce purchased from wholesalers, Costco, or other retailers **is strictly prohibited**. Please notify a Grove Farm representative of known violations – **we need everyone to alert us of possible violations**.

**FEES.** Market fees are based on two factors – 1) the category of products being sold, and 2) as the size of your setup space. Fees are due on or before the 1<sup>st</sup> Saturday of each month, are non-refundable, and do not carry over if you miss a Saturday. We do not accept debit/credit card payments and are unable to accept payments on-site at the market. Cash and check payments may be made in-person at the Grove Farm office. For your convenience, there is also an after-hours drop box at the office for check and money order payments. Please do not place cash payments in the drop box.

Category	Setup Space	Fee
Farmers	10' x 10'	\$130 per month (\$30/week X 52 weeks / 12 months)
- Whole Produce		
- Honey	10' x 20'	\$175 per month (\$40/week X 52 weeks / 12 months)
- Plant Starters		
Fish Vendors	10' x 10'	\$175 per month (\$40/week X 52 weeks / 12 months)
- Whole Fish		
Value-Add Vendors	10' x 10'	\$220 per month (\$50/week X 52 weeks / 12 months)
- Cut Fish		
- Prepackaged Products	10' x 20'	\$280 per month (\$60/week X 52 weeks / 12 months)
Prepared Food Vendors	10' x 20'	\$325 per month (\$75/week X 52 weeks / 12 months)
- Food Trucks		
- Food prepared at the market		

**LATE FEES.** Vendors who do not pay by the 1<sup>st</sup> Saturday of the month will be assessed a \$40 late fee for the month and will not be permitted to sell until payment is made.

**HEALTH AND SAFETY REGULATIONS.** Each vendor who sells food items are required to obtain a Special Event Permit from the Department of Health (DOH). Both a copy of your application listing the items covered by the permit and a copy of your actual DOH permit must be submitted at least one week prior to selling and must always be renewed in order to continue selling.



**INSURANCE:** Vendors need to also provide a certificate of insurance showing proof of **general liability insurance for at least \$1 million** naming Grove Farm Company, Inc. as additionally insured.

Grove Farm Company, Inc.  
3-1850 Kaumuali'i Hwy  
Lihue, HI 96766

**VENDOR SPACE.** Each vendor is **permitted to drive and park one vehicle in the park.** Vendors are to provide their own tents, tables, chairs, trash receptacles and any other supplies needed. Tents must be set up according to the market setup instructions and tent areas are to be kept clean.

**ATTENDANCE.** Vendors must provide advance notice no later than the **Friday before by 8 a.m.** if they will not attend by emailing [nige@grovefarm.com](mailto:nige@grovefarm.com). Excessive uncommunicated and/or late notifications of absences may result in relocation or forfeiture of their space.

**ENTRY & EXIT.** Vendors must enter and exit through the Kikowaena Street gate which will be open no later than 8:30 a.m. For safety purposes, vendors arriving after 9:15 a.m. will not be allowed to drive into the park. The gate will be locked promptly at 1:00 p.m. and anyone who remains in the park **past the 1:00 p.m. lock time will be subject to a \$50 charge for the additional time staff is required to await their departure.**

**MARKET HOURS.** A horn will sound at 9:30 a.m. to signal the opening of the market. **Vendors are not to sell prior to market opening.** There is specific market close time. Some vendors will stop after they sell out all products. However, all vendors must be packed up and out no later than 1:00 p.m.

**RESTROOMS.** Portable toilets are located under the tree behind Harley Davidson **and** next to the Puhi Rd Gate. The toilets will be open during market hours for everyone's use.

**HEALTH GUIDANCE.** If you are sick and/or do not feel well, you should NOT attend or sell at the market.

**MARKET MANAGEMENT.** Grove Farm employees will be on site each week and **have complete authority to monitor, interpret, and implement market rules.**

**INDEMNIFICATION.** Each vendor shall indemnify, defend, and hold and save Grove Farm and their respective officers, directors, agents and employees (together, the "Indemnified Parties"), harmless from all claims, suits, demands, debts, undertakings or proceedings of any kind or nature, whether meritorious or frivolous, in any way arising out of the Vendor's use the space, including liability caused in whole or in part by the Indemnified Parties. Each vendor shall, at its own expense, appear, defend and pay all attorneys' fees and all costs and other expenses arising therefrom or incurred in connection therewith; and, if any judgment shall be rendered against the Indemnified Parties in any such action, Vendor shall, at its own expense, satisfy and discharge same.

**Violations of any of the rules noted above may result in forfeiture of your space at the market.**

ACKNOWLEDGEMENT:

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Vendor