



2023 GROVE FARM CRAFT FAIR VENDOR RULES

The submission of a Grove Farm Market Craft Fair Vendor Application serves as the vendor's agreement to abide by the rules detailed below. Violations of any rules may be grounds for warnings and/or dismissal from the fair.

2023 CRAFT FAIR SCHEDULE

- February 4
- April 1
- June 3
- August 5
- October 7
- December 2

REQUIREMENTS

1. **FEES.** Event fees are \$30 per market per space and are due upon approval of your application. Once approved, you have the option of pre-paying for the entire year, which will guarantee your space for all events. Event fees are non-refundable, and do not carry over in the event of non-attendance. Cash or check payments may be made in-person or mailed to the Grove Farm office (3-1850 Kaumuali'i Hwy, Lihue, HI 96766). Cards are not accepted.
2. **INSURANCE.** Vendor shall provide a certificate of insurance showing proof of general liability insurance for at least \$1 million naming Grove Farm Company, Inc. as additionally insured.
Grove Farm Company, Inc.
3-1850 Kaumuali'i Hwy
Lihue, HI 967664
3. **HEALTH AND SAFETY REGULATIONS.** Vendors selling food items are required to obtain a Special Event Permit from the Department of Health. Both your application listing the food items covered by your permit as well as a copy of your actual permit must be submitted by the designated deadline prior to the event.
4. **ALLOWED VENDORS AND PRODUCTS.** Only registered vendors are allowed to sell/display products. Vendors are only permitted to sell **approved** items noted on their application.

RULES

1. **REQUIRED DOCUMENTS.** Failure to provide all required documents prior to the assigned deadlines may result in forfeiture of your spot.
2. **PROHIBITED ITEMS.** Smoking, outside alcoholic beverages, and firearms are not permitted on site.
3. **MARKET MANAGEMENT.** Grove Farm employees will be on site and have complete authority to interpret and implement market and craft fair rules.



SETUP & BREAKDOWN

1. **ACCESS.** All vehicles must enter and exit through the Kikowaena Street gate entrance which will be open no later than 8:00am the morning of the event. Depending on the number of vendors participating, vendors may not always be able to park their vehicles in the park and will need to unload items and remove their vehicles during setup.

Detailed driving instructions will be provided prior to the event. Those arriving outside of the designated setup time may not be permitted to drive in.

2. **SETUP.** Vendors must supply their own tents, tables, chairs, and other supplies. Tents may be no larger than 12x12 feet. Your assigned space will be marked with spray paint and the front of your tent should be aligned with the designated area. A horn will sound at 9:30am to signal the opening of the market after which you may begin selling.



3. **BREAKDOWN.** All vendors must be packed up and out of the park by 2:00pm.

TERMS & CONDITIONS

INDEMNIFICATION

Vendor shall indemnify, defend, and hold and save Grove Farm and their respective officers, directors, agents and employees (together, the "Indemnified Parties"), harmless from any and all claims, suits, demands, debts, undertakings or proceedings of any kind or nature, whether meritorious or frivolous, in any way arising out of the Vendor's use the space, including liability caused in whole or in part by the Indemnified Parties.

Vendor shall, at its own expense, appear, defend and pay all attorneys' fees and all costs and other expenses arising therefrom or incurred in connection therewith; and, if any judgment shall be rendered against the Indemnified Parties in any such action, Vendor shall, at its own expense, satisfy and discharge same.